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If you would like more information or help with completing this form, please contact QSNTS at the details above. Completed forms can be submitted to QSNTS by email, post or in person at our offices in Brisbane and Mt Isa.

Part 1: Introduction

QSNTS' *Policies and Procedures Relating to Performance of Functions under Part 11, Division 3 Native Title Act 1993 (Cth) (NTA)* are available on the QSNTS website at www.qsnts.com.au.

It is important to know that:

- QSNTS may not perform its facilitation and assistance functions under s 203BB of the NTA unless it is requested to do so; and
- QSNTS facilitation and assistance functions are only available in relation to a matter that is within:
 - QSNTS' service region; and
 - The scope of QSNTS' statutory functions.

Section 203BB(1) of the NTA states that the facilitation and assistance functions of a representative body are:

- a) to research and prepare native title applications, and to facilitate research into, preparation of and making of native title applications ; and
- b) to assist Registered Native Title Bodies Corporate (PBCs), native title holders and persons who may hold native title (including by representing them or facilitating their representation) in consultations, mediations, negotiations and proceedings relating to the following:
 - i. native title applications;
 - ii. future acts;
 - iii. ILUAs or other agreements in relation to native title;
 - iv. rights of access conferred under this Act or otherwise; and
 - v. any other matters relating to native title or to the operation of this Act.

Once your request is submitted, you will receive acknowledgement in writing from QSNTS that it has been received.

Your request will be assessed, and the Chief Executive Officer (CEO) of QSNTS will make a decision on whether the requested assistance can be provided. Please refer to **Attachment A** for a flowchart outlining the QSNTS s 203BB Facilitation and Assistance Requests procedure.

You will be informed in writing of the CEO's decision.

5. Area to which your request relates:

Please provide a description of the geographical area to which your request relates. If possible, please also provide a map of the area. The **National Native Title Tribunal** may be able to provide you with assistance in the preparation of maps and descriptions.

6. Previous native title claim(s):

Has the group (or a section of it) already or previously filed a native title claim or claims? **Yes**
 No

If **yes**, please attach a copy of the ***Extract from Register of Native Title Applications*** available from the National Native Title Tribunal (nntt.gov.au)

Application name:

Federal Court file number:

Tribunal file number:

Date filed:

Application status:

7. Previous assistance from QSNTS:

Have you requested assistance and/or funding from QSNTS previously, successfully or otherwise? **Yes**
 No

If **yes**, please provide a brief description of your previous request(s) to QSNTS and/or assistance which has been provided by QSNTS previously:

8. Previous assistance from others:

Have you previously engaged other legal representation, or received advice or assistance with your matter from anyone else?

Yes**No**

If **yes**, please provide a brief description of the assistance you have previously been provided, and the person(s) who have assisted you:

9. Other claimants:

Are there any other Aboriginal people or groups that you know of who might have, or claim to have, native title rights or interests in the area subject to your request for assistance?

Yes**No**

If **yes**, please indicate whether you have discussed your matter with those people or groups, and provide some details of your views on these other people or groups:

10. Statement of person(s) requesting assistance:

- I/We confirm that the information in this application is, to the best of my/our knowledge, complete, true and correct.
- I/We agree to QSNTS requesting further information if necessary for the purposes of assessing this application.
- I/We understand that in assessing the request QSNTS may consider material in its possession that is relevant to the request.
- I/We understand that by accepting and assessing this application, QSNTS does not necessarily agree to provide the assistance requested.

Any further comments:

Name

Signature

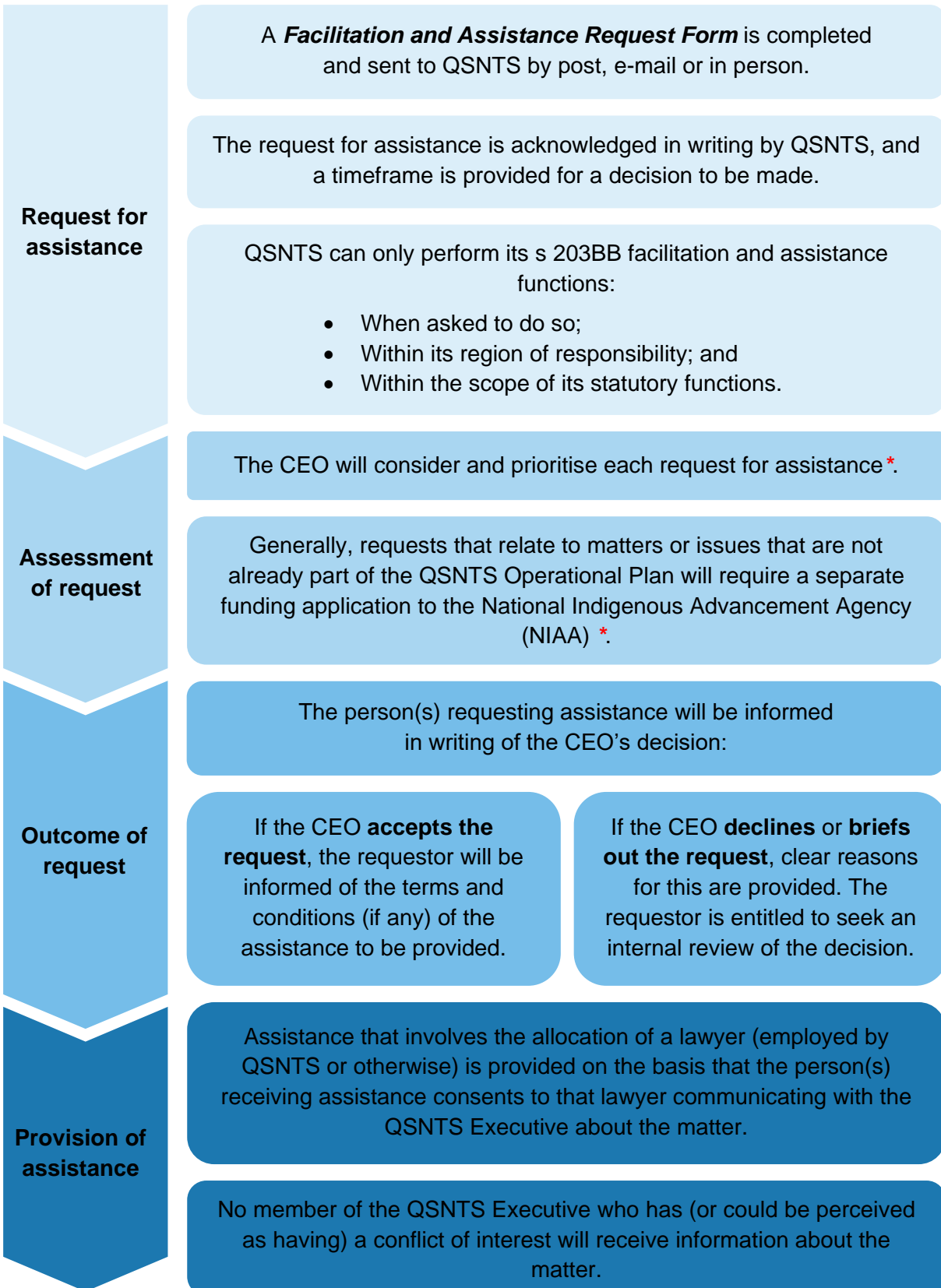
Date

Name

Signature

Date

Attachment A: The QSNTS s 203BB Facilitation and Assistance Requests Procedure



* The criteria applied to assessing requests for assistance is outlined in QSNTS's *Policies and Procedures Relating to Performance of Functions under Part 11, Division 3 Native Title Act 1993 (Cth)*.